

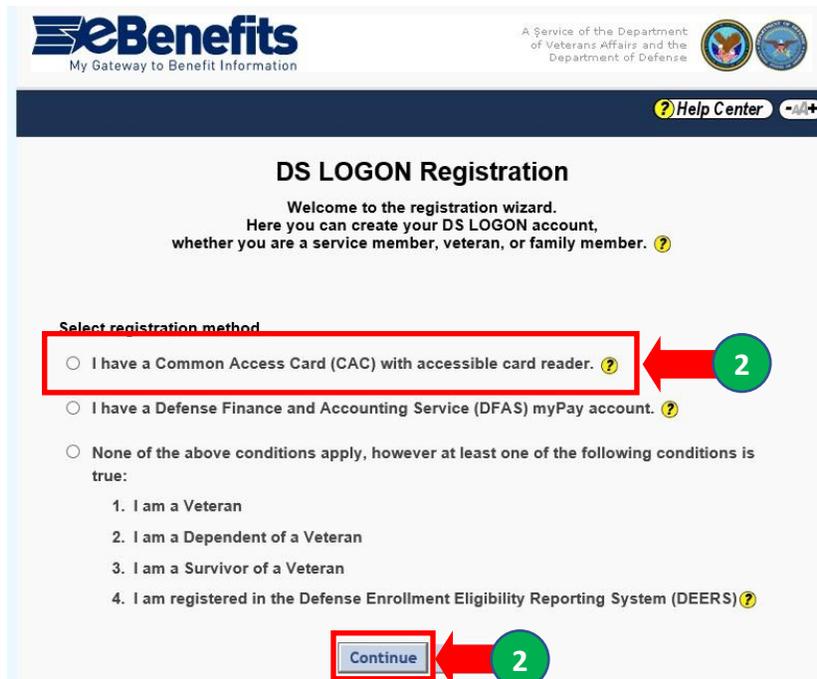
## Create eBenefits Premium DS Level 2 Username & Password (DS Logon)

You need a DS Logon Level 2 (Premium) Account before you can view personal information in VA and DoD systems once you surrender your CAC. Any VA App that connects to VA's Electronic Health Record (EHR) requires a DS Logon Level 2 Account.

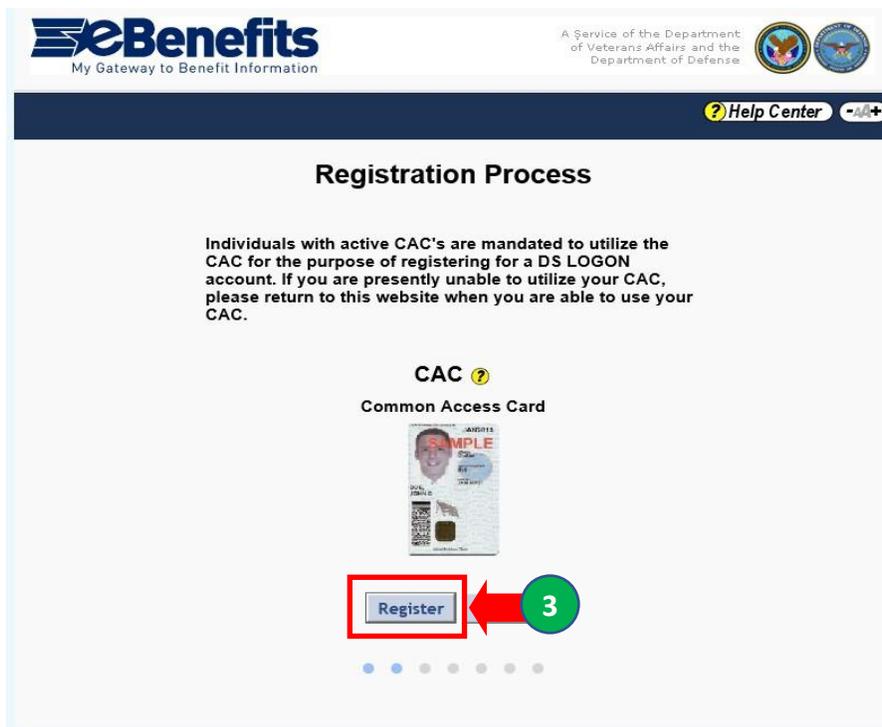
1. Type [www.ebenefits.va.gov](http://www.ebenefits.va.gov) into your web browser and click on the  button.



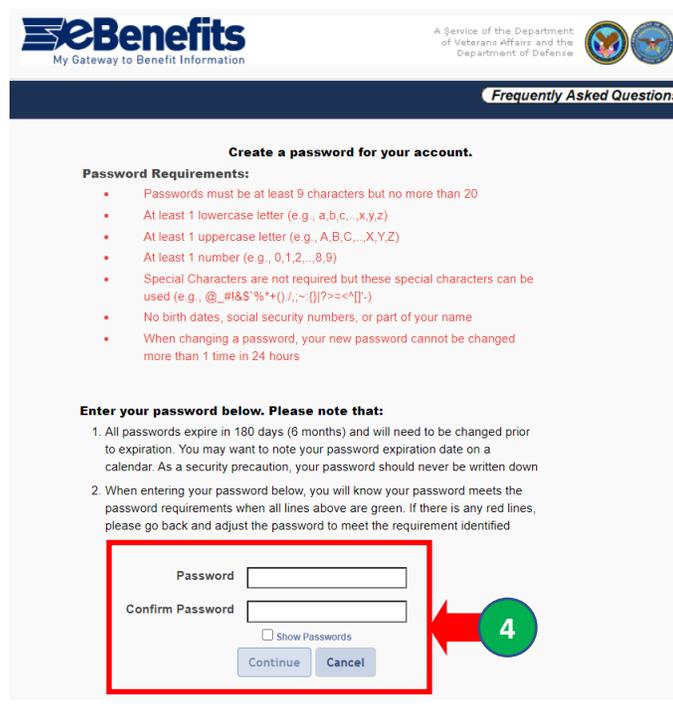
2. Select the radio dial next to I have a Common Access Card (CAC) with accessible card reader and click on the  button.



3. Click on the  button.



4. Create a password using the requirements described. Click on the  button to save your password.



5. Use the dropdown arrow to select 5 security questions and input the answers. Click on the  button.



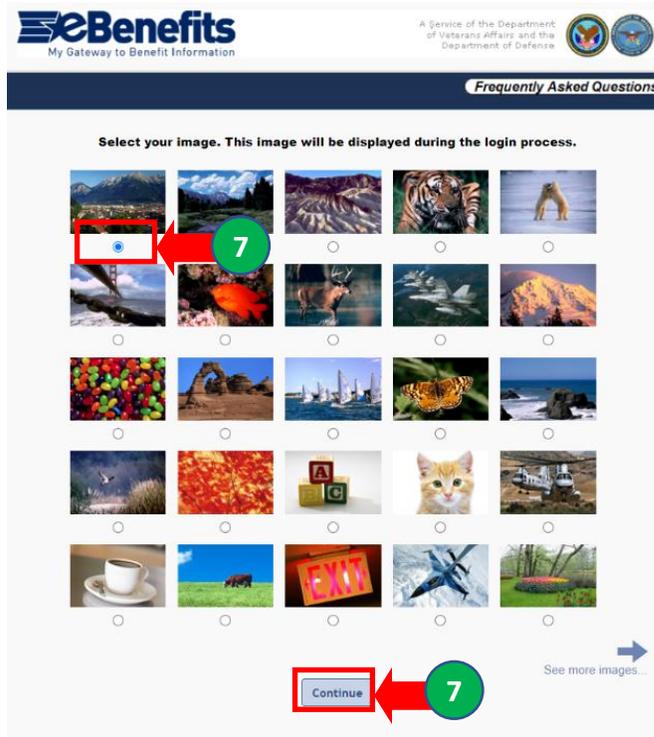
The *Security Image* dialog box is displayed.



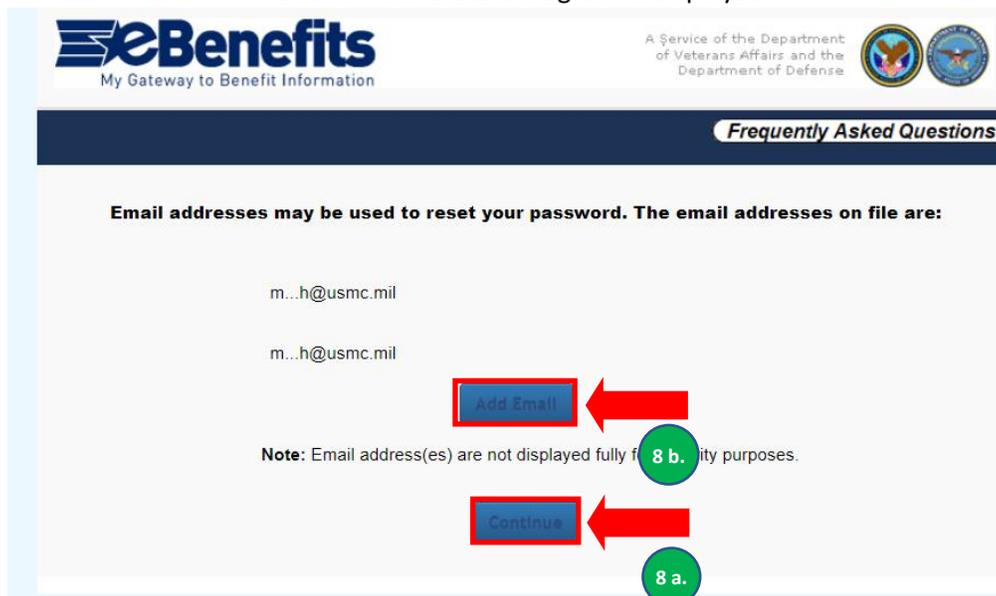
6. Click on the  button to display the security images from which to choose.

7. **Step 7:** Click on the radio dial for the security image you wish to select. Click on the button to save your image.

Continue



The *Email Addresses* dialog box is displayed.



8. Is your personal email address already on file?

**8. a. Yes:** Click on the **Continue** button and proceed to **Step 14**.

**8. b. No:** Click on the **Add Email** button and proceed to **Step 9**.

The **Registration Process** dialog box is displayed.

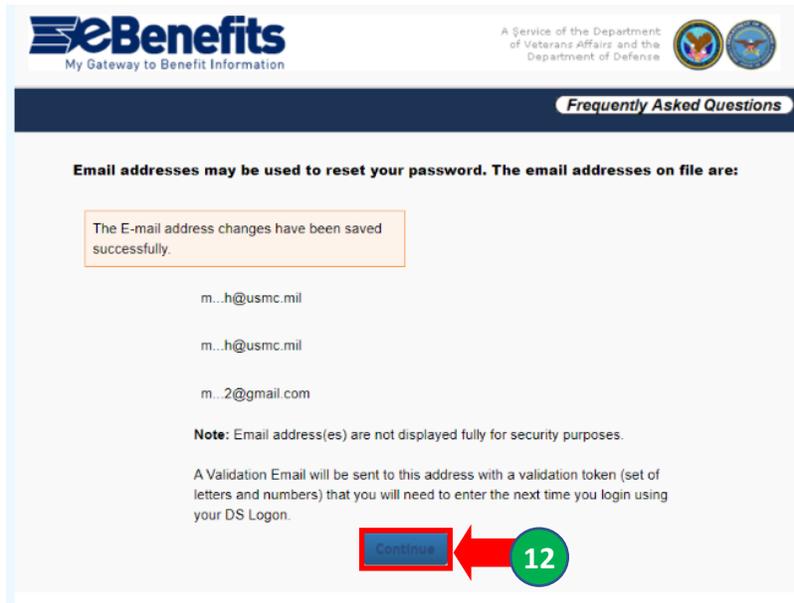
9. Type your personal email address in the **Enter E-mail address** box. Click on the box next to **Yes, I consent to having the DoD or VA E-mail notifications to me regarding my benefits** if you want to receive emails from the the DoD or VA.

10. Click on the **Save E-Mail** button.

The **Confirm Your E-mail Address** dialog box is displayed.

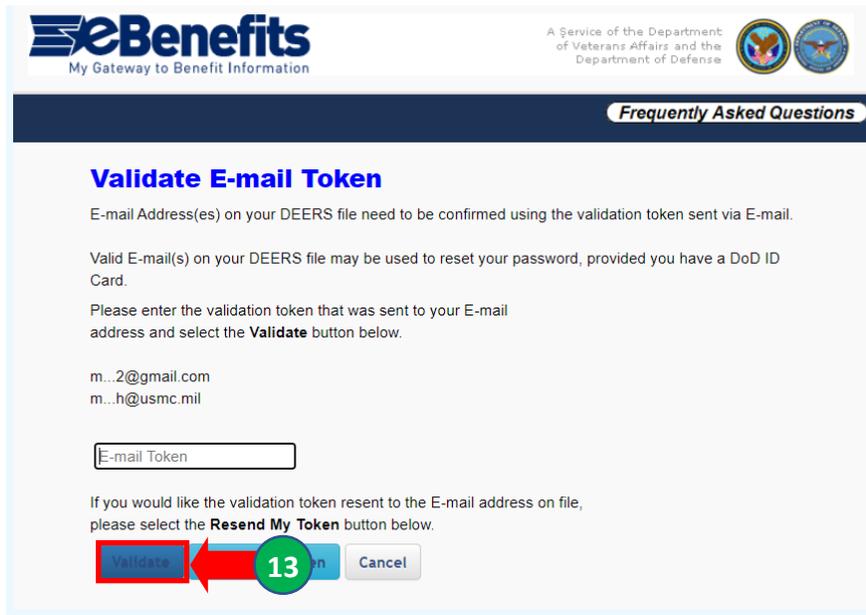
11. Retype your personal email address in the **Enter E-mail Address** box and press the enter key.

The *E-mail address changes have been saved successfully* dialog box is displayed.



12. Click on the  button.

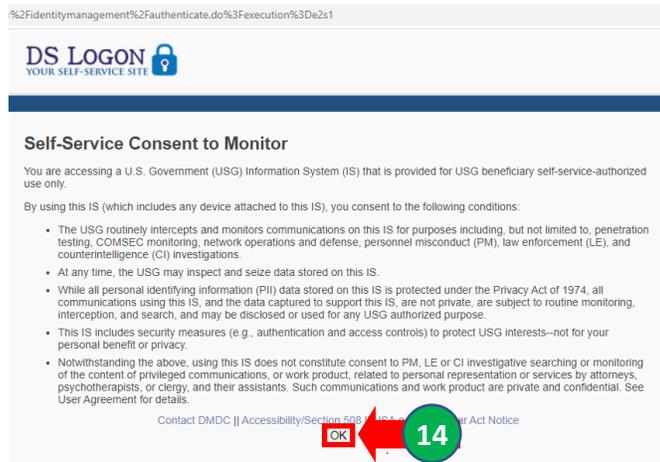
The *Validate E-mail Token* dialog box is displayed.



An email notification will be sent to the personal email address you added with an email token to confirm your email address.

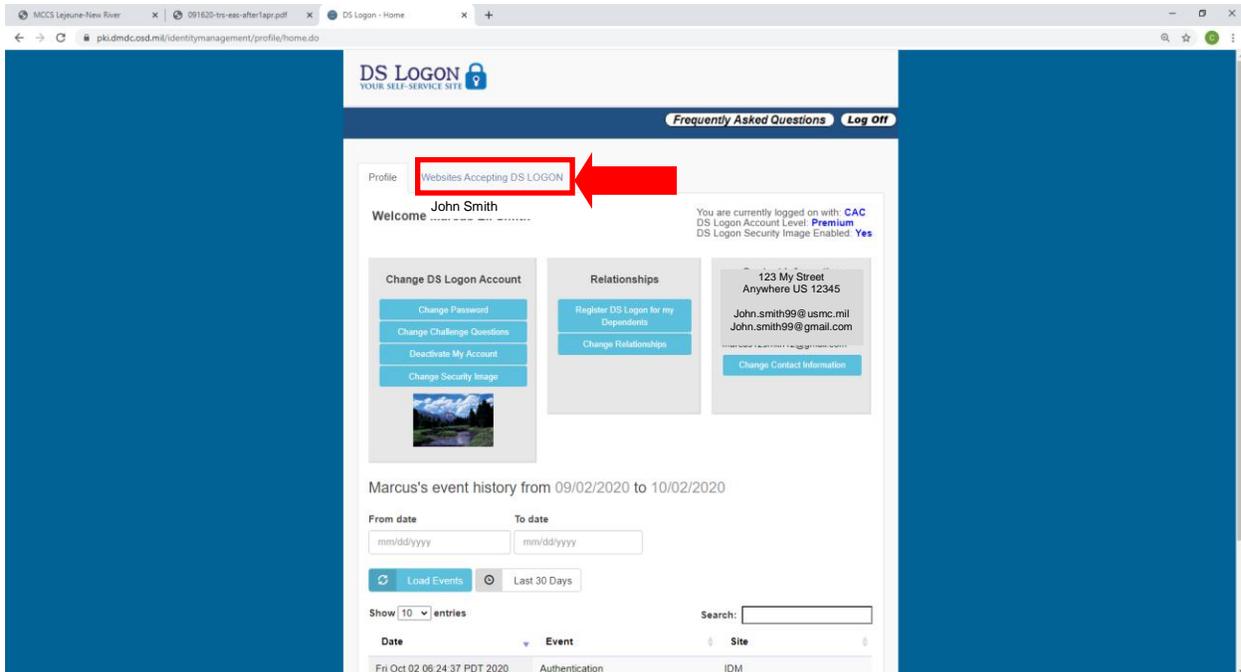
13. Input the validation token you received and click on the  button.

The **Self-Service Consent to Monitor** page is displayed.



14. Click on the **OK** button.

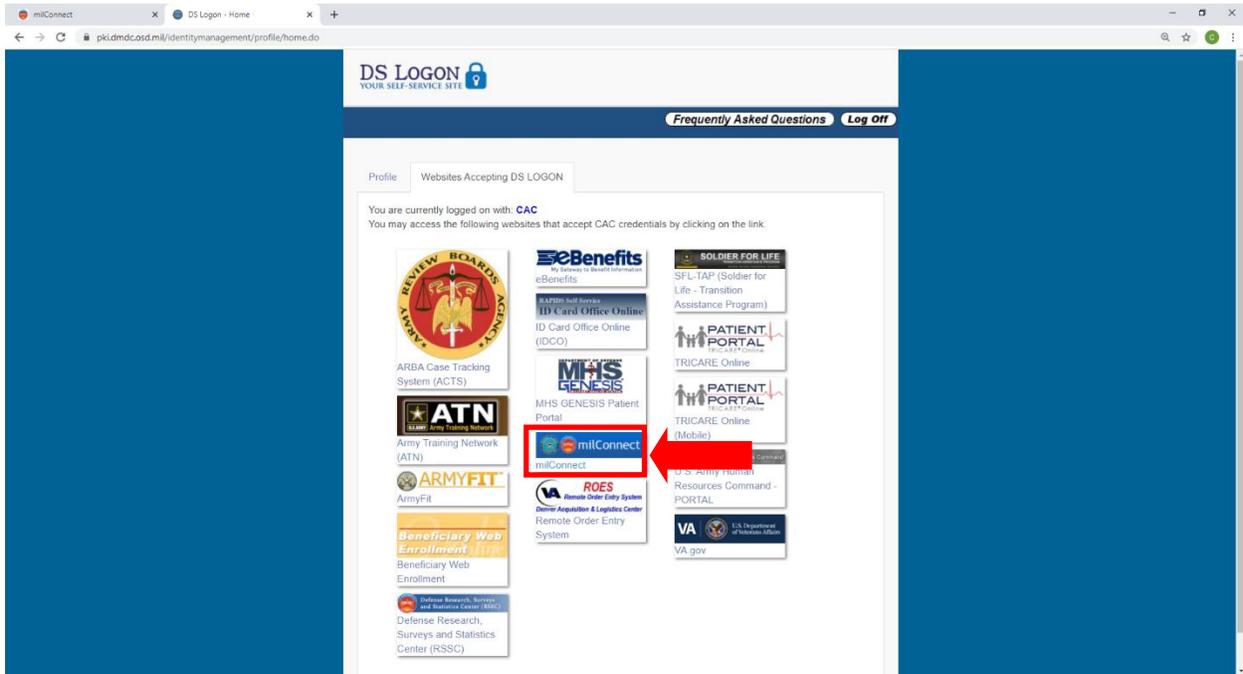
Your **Self-Service Profile** is displayed



**Print a screenshot or take a picture of your profile page to provide your UTC as proof you have an eBenefits account.**

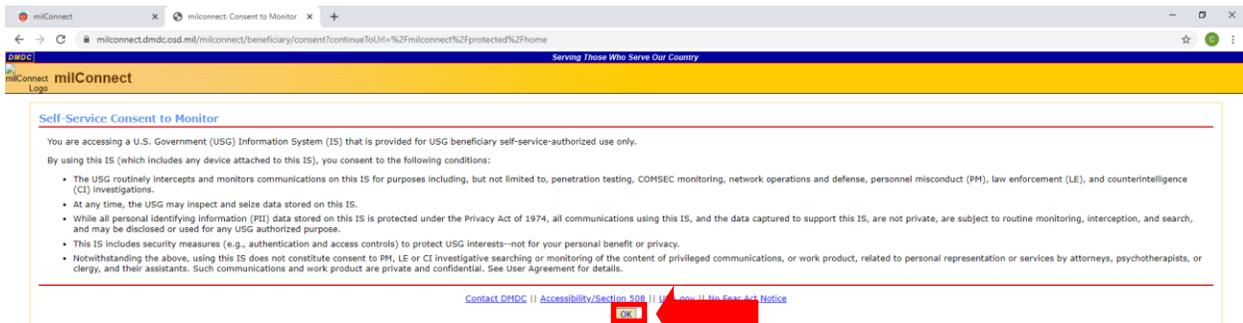
Click on the **Websites Accepting DS LOGON** tab to view the websites you can access using your DS Logon.

The **Websites Accepting DS Logon** page is displayed.



Click on the  icon.

The **milConnect Consent to Monitor** page is displayed.



Click on the  button.

Complete the Initiate Pre-Separation Counseling instructions to fill out your eForm.