DD Form 2792 Reimbursement Process

Marine submits DD Form 2792 and receipt from TRICARE authorized provider to installation EFMP office Installation verifies DD 2792 is complete and reviews receipt for physician's name, date, form completion is a separate expense, amount charged and marked 'PAID' or showing zero balance payment required **Update Submitted Prior to 3 Year Initial Enrollment or 3 Year Update** Requirement DD 2792 and receipt submitted to HQMC for review **Sponsor completes and submits the Standard Form** and authorization for reimbursement 1164 and receipt for reimbursement according to local administrative control procedures When authorization is received from HQMC, Sponsor completes and submits Standard Form 1164 and receipt for reimbursement according to local administrative control procedures.